

General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Professional Services Schedule (PSS)
Industrial Group: 00CORP FSC Class: R499
Contract number: GS-10F-0374U
Contract period: September 25, 2008 – September 24, 2018

For more information on ordering from Federal Supply Schedules click on the FSS ordering button at fss.gsa.gov.

Contractor: **Digital Sandbox, Inc.**
8251 GREENSBORO DR STE 1111
McLean, VA 22102-4938

Business Size **Small Business**

Telephone: **703-442-4553**
Fax Number: **703-442-4750**
Website: www.haystax.com

Email: adhoddick@dsbox.com
Contract Administration: Andrew Hoddick

Price List current through Modification #PA-0013, Effective May 11, 2016

CUSTOMER INFORMATION:

- 1a. Table of awarded special item number(s) **874-1 and 874-1RC**
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply 7
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided 4
2. Maximum order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (delivery Area): Domestic only
5. Point(s) of production (city, county, and state or foreign country): Same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Page 7.
7. Quantity discounts: None Offered
8. Prompt payment terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes
10. Foreign items (list items by country of origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery. Contact Contractor
- 11c. Overnight and 2-day delivery. Contact Contractor
- 11d. Urgent Requirements. See I-FSS-140-B URGENT REQUIREMENTS (JAN 1994); contact the Contractor's representative to effect a faster delivery.
12. F.O.B Points(s): Destination
- 13a. Ordering Address(es): Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): Same as company address
15. Warranty provision.: Contractor's standard commercial warranty.
16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Numbering System (DUNS) number: 07-1178235
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

Labor Category	Experience *	Functional Responsibility
Principal Risk Analyst	Master's Degree + 15 years	Serves as a senior analytical resource on a task responsible for overall solution to matters of risk analysis. Provides leadership and direction in any of the following: risk analysis, policy, communications with constituencies, strategic and business planning, survey design and risk analysis, performance measurement, operations, or data collection. Provides insight into the business or technical discipline under evaluation. May serve as a Principal Investigator or direct the activities of less experienced staff members. Responsible for overall quality and completeness of risk analysis.
Principal Program Manager	Master's Degree + 12 years	Generally manages larger or more complex projects within a business practice or specific service area, or multiple tasks. Assigns and supervises staff, reviews and approves work products, and serves as primary project point-of-contact with the customer. Alternatively, may be a senior specialist in a specific discipline with recognized expertise. Responsible for directing and monitoring project members, project completion, and customer satisfaction.
Senior Program Manager/Risk Manager	Bachelor's Degree + 15 years	Oversees project planning and delivery, assigns personnel, develops schedule and implementation plan. Meets with project team and customer as necessary. Must have experience with project delivery for risk-related projects. Responsible for completion of projects or phases of complex projects to the satisfaction of customers.
Senior Project Manager	Bachelor's Degree + 10 years	Oversees project planning and delivery, assigns personnel, develops schedule and implementation plan. Meets with project team and customer as necessary. Responsible for completion of projects or phases of complex projects to the satisfaction of customers.
Subject Matter Expert VI	Master's Degree + 15 years	Highly skilled subject matter expert in a particular analytical, technical, or scientific discipline. Provides analyses of customer programs, survey data, performance measurement, business processes, and/or formulates recommendations for program or process improvements. Responsible for completeness and soundness of project work within specific discipline and may provide project level direction and development regarding specific discipline.
Subject Matter Expert V	Master's Degree + 12 years	Subject matter specialist in a particular technical, analytical, or scientific discipline. Applies subject matter knowledge in the analysis of customer programs, survey data, performance measurement, or business processes. Will make recommendations for program or process improvements. Responsible for completeness and soundness of project work within specific discipline.
Subject Matter Expert IV	Master's Degree + 10 years	Subject matter specialist in a particular technical, analytical, or scientific discipline. Applies subject matter knowledge in the analysis of customer programs, survey data, performance measurement, or business processes. May make recommendations for program or process improvements. Responsible for ensuring accuracy of work and guidance to customers and project team within area of specific discipline.

Labor Category	Experience *	Functional Responsibility
Subject Matter Expert III	Master's Degree + 7 years	Subject matter specialist in a particular technical, analytic, or scientific discipline. Manage meeting facilitation efforts, including the planning & design of the meeting, the agenda, the recording of meetings, the analysis of data and the final report. May lead group, provide meeting leadership and problem solving techniques. Responsible for augmenting customer and project team knowledge and work and soundness and completion of project tasks within specific field.
Subject Matter Expert II	Master's Degree + 5 years	Subject matter specialist in a particular technical, analytic, or scientific discipline. May manage meeting facilitation efforts, including the planning & design of the meeting, the agenda, the recording of meetings, the analysis of data and the final report. May lead group, provide meeting leadership and problem solving techniques. Responsible for soundness and completion of project tasks within specific field.
Risk Analyst III	Bachelor's Degree + 15 years	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. May provide insight into the business or technical discipline under evaluation. Responsible for overall soundness of risk analysis on a project level and may direct the activities of less experienced staff members.
Risk Analyst II	Bachelor's Degree + 10 years	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. May make recommendations for policy, program, or process improvements. Responsible for soundness of risk analysis at a project level.
Risk Analyst I	Bachelor's Degree + 5 years	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. Responsible for soundness of risk analysis at a task level.
Risk Analyst, Junior	Bachelor's Degree + 2 years	Provides analytical support in areas such as policy formulation or risk analysis, risk management program evaluation and assessment, strategic and business planning, and operations research and analysis. Responsible for carrying out risk analysis at a task level under supervision.
Research Analyst II	Bachelor's Degree + 5 years	Junior level position in an analytical, scientific, or functional discipline. May make recommendations for process and work flow at a task level. Responsible for completion of project tasks as directed.
Research Analyst I	Bachelor's Degree + 0 years	Entry level position for college graduate in an analytical, scientific, or functional discipline. Responsible for completion of project tasks as directed.

* A master's degree may substitute for two years of experience and a doctorate may substitute for 5 years' experience.

Labor Category	Year 6 09/25/13- 09/24/14	Year 7 09/25/14- 09/24/15	Year 8 09/25/15- 09/24/16	Year 9 09/25/16- 09/24/17	Year 10 09/25/17- 09/24/18
Principal Risk Analyst	\$358.60	\$365.41	\$372.36	\$379.43	\$386.64
Principal Program Manager	\$274.23	\$279.44	\$284.75	\$290.16	\$295.67
Senior Program Manager/Risk Manager	\$203.98	\$207.86	\$211.80	\$215.83	\$219.93
Senior Project Manager	\$210.95	\$214.95	\$219.04	\$223.20	\$227.44
Subject Matter Expert VI	\$342.78	\$349.29	\$355.93	\$362.69	\$369.58
Subject Matter Expert V	\$316.40	\$322.42	\$328.54	\$334.78	\$341.14
Subject Matter Expert IV	\$263.68	\$268.69	\$273.79	\$279.00	\$284.30
Subject Matter Expert III	\$248.91	\$253.64	\$258.46	\$263.37	\$268.38
Subject Matter Expert II	\$205.52	\$209.43	\$213.41	\$217.46	\$221.59
Risk Analyst III	\$274.23	\$279.44	\$284.75	\$290.16	\$295.67
Risk Analyst II	\$237.30	\$241.81	\$246.41	\$251.09	\$255.86
Risk Analyst I	\$210.95	\$214.95	\$219.04	\$223.20	\$227.44
Jr. Risk Analyst	\$137.11	\$139.71	\$142.37	\$145.07	\$147.83
Research Assistant II	\$125.51	\$127.89	\$130.32	\$132.80	\$135.32
Research Assistant I	\$100.19	\$102.10	\$104.04	\$106.01	\$108.03

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.